YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	SIBSAGAR COLLEGE, JOYSAGAR (AUTONOMOUS)
• Name of the Head of the institution	Dr. Profulla Chandra Kalita
• Designation	Principal & Secretary
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9435500022
• Alternate phone No.	
• Mobile No. (Principal)	9435500022
• Registered e-mail ID (Principal)	sibcoll@rediffmail.com
• Address	P.O. Joysagar
• City/Town	Sivasagar
• State/UT	Assam
• Pin Code	785665
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	01/07/2022
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the IQAC Co-ordinator/Director	**Dr. Tridib Mahanta**
• Phone No.	**7002232546**
• Mobile No:	**7002232546**
• IQAC e-mail ID	**iqacsibsagarcollege@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sibsagarcollege.in/AQAR2021-22.pdf
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sibsagarcollege.in/upload/notice/1702960467.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**77.65**	**2004**	**16/09/2004**	**15/09/2009**
Cycle 2	**A**	**3.13**	**2017**	**28/03/2017**	**31/12/2027**

6.Date of Establishment of IQAC	**24/03/2004**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Botany, Chemistry, Physics & Zoology	**Star College**	**DBT**	**05/03/2019**	**5400000**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File

9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Preparation of draft of Four Year Under Graduate Programme (FYUGP) Regulations as per NEP 2020 under Autonomous mode 2. Preparation of draft of Doctor of Philosophy Programme Regulations under Autonomous mode 3. Holding Intensive Discussion Session on "Preparation of course plan and Unit Plan" 06-04-2023 4. Holding Orientation Programme on "e-Governance cum e-College" 13-05-2023

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
1. Preparation of draft of Four Year Under Graduate Programme (FYUGP) Regulations as per NEP 2020 under Autonomous mode	1. Four Year Under Graduate Programme (FYUGP) Regulations as per NEP 2020 is prepared and adopted in the meeting of the Academic Council
2. Preparation of draft of Doctor of Philosophy Programme Regulations under Autonomous mode	2. Doctor of Philosophy Programme Regulations under Autonomous mode is prepared and adopted in the meeting of the Academic Council

13.Was the AQAR placed before the statutory body?	Yes
• Name of the statutory body	

Name of the statutory body	Date of meeting(s)
Governing Body	26/12/2023

14.Was the institutional data submitted to AISHE ?

Yes

- Year

Year	Date of Submission
2022	01/04/2022

15.Multidisciplinary / interdisciplinary

Sibsagar College, Joysagar (Autonomous) has started Four Year Under Graduate Programmes of study with honours and research in various disciplinary and interdisciplinary subjects of Arts, Humanities, Social Science and Natural Science as per guidelines of UGC's Curriculum and Credit Framework for Undergraduate Programmes vis-à-vis NEP-2020 in which a lot of avenues are there for the learners to have exposure and facilities to study in various fields which are of multidisciplinary and interdisciplinary nature.

16.Academic bank of credits (ABC):

Sibsagar College, Joysagar (Autonomous) has adopted Four Year Under Graduate Programmes Regulations in which there is provision of exporting and importing students academic data through the Govt. of India's Academic bank of credits (ABC) portal. For this purpose, the students have been registered and enrolled in DigiLocker platform.

17.Skill development:

For skill development of the students, Sibsagar College, Joysagar (Autonomous) has taken the initiative through its Four Year Under Graduate Programmes Regulations in which various skill enhancement courses are on offer which are intended to enhance the employability and entrepreneurship of the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

For appropriate integration of Indian Knowledge system, Sibsagar College, Joysagar (Autonomous) has taken the initiative through its Four Year Under Graduate Programmes Regulations in which various

courses such as Understanding India, Yoga etc are on offer which are intended to create avenue for the learners to have exposure to Indian Knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Sibsagar College, Joysagar (Autonomous) has taken the initiative to have focus on outcome based education through its Four Year Under Graduate Programmes.

20.Distance education/online education:

Sibsagar College, Joysagar (Autonomous) has been distance education and online education through Krishna Kanta Handique State Open University and Dibrugarh University.

Extended Profile

1.Programme

1.1	**248**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1	**1870**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2	**449**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3	**1468**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1 Number of courses in all programmes during the year:	**62**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2 Number of full-time teachers during the year:	**74**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.3 Number of sanctioned posts for the year:	**77**

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**860**
4.2 Total number of Classrooms and Seminar halls	**38**
4.3 Total number of computers on campus for academic purposes	**143**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**148**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Sibsagar College, Joysagar has developed curricula which incorporate Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) having relevance to the local, national, regional and global developmental needs on the basis of the feedback of the stakeholders and subject expert suggestions. This was reviewed and examined by the Board of Studies (BoS) of the respective departments. The departments that have developed the curricula are Assamese, Economics, Education, English, History, Philosophy, Political Science, Botany, Chemistry, Computer Science, Electronics, Geology, Mathematics, Physics, Statistics and Zoology.With a lot of brainstorming sessions and also keeping in mind the relevance of local and global needs, the curricula with learning outcomes for different programmes have been designed from the Academic Session 2022-23.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://www.sibsagarcollege.in/upload/iqacnotification/1672297825.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

2

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	[View File](#)

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

6

File Description	Documents
Curriculum / Syllabus of such courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	[View File](#)
MoUs with relevant organizations for these courses, if any	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

6

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Sibsagar College, Joysagar has organizeds different activities like treeplantation, public awareness, etc. to sensitize the students

aswell as society on the issues. Variousactivities are carried outunder the active wing of College NSS and NCC whereby students canparticipate in various social activities along with 'SwachhBharat' initiative. In addition to this, the College has organizedvarious programmes relevant to gender, environment andsustainability, human values and professional ethics such as:

· Environmental issues: 1. World Environment Day 2. Swachhta Drive 3. Tree plantation 4. Environmental awareness programmes 5. National Science Day

Gender: 1. International Women's Day 2. Legal awareness and 3. Popular talk and Awareness Programme organized by the Women's Study and Development Cell.

Human values: 1. Celebration of Gandhi Jayanti. 2. Training programmes on yoga. 3. Teachers' day

Cross-cutting issues relevant to Gender, Environment andSustainability, Human Values

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

2

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

724

File Description	Documents
List of students enrolled	[View File](#)
Any additional information	[View File](#)

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

120

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	[View File](#)
Any additional information	[View File](#)

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

E. None of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	**Nil**
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following

E. Feedback not collected

File Description	Documents
Provide URL for stakeholders' feedback report	**Nil**
Any additional information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2132

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

242

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners 1. The members of faculty follow some procedures, means forgetting all students engaged in learning. 2. Emphasis is given to reflect student learning to real life. 3. The faculty members encourage students' interest andfascinations. 4. Provision is there for Counselling regarding students selfmonitoring skills. 5. The faculty members follow various strategies for slowlearners like remedial classes, individual mentoring etc. 6. Various ways to engage and motivate students to get rewardfor their success, particularly for the advanced learners. 7. Regular work assignments are a part of curriculum to developstudents writing and analysing skills. 8. Seminars and class tests are held for continuous monitoringand advancement of students to the examination point ofview. 9. Advanced learners have been exposed to various ICT and web-based learning. 10. A few Departments have initiated project based learning. 11. The advanced learner students are guided specially for JAMby Chemistry Department. 12. Remedial measure has been taken for slow learner

studentsand they have been provided more text and reference booksfrom the departmental library of Chemistry.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/12/2023	**1870**	**74**

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences.Electronic TLM such as Google Earth, Global Mapper, (GIC), powerpoint, Micromedia Flash Animations, dips etc. are the mostcommonly used methods adopted by the science stream. The Geologydepartment especially deals with rock and mineral hand specimens,fossils, crystal models, geomorphic models, digital microscopesetc. The Chemistry department applies ICT enabled teachingmethodologies through use of multimedia teaching aids like LCDprojectors, internet enabled laptops/ tablet systems as well asaudio-visual aids to demonstrate the concepts to the students.Chemdraw, MestReNova, Origin etc. are the routinely used chemistrylearning softwares. The Botany department also sent some brilliantstudents to renowned institutions like CSIR-NEIST for improvingpure scientific knowledge. Resource persons have been invited fromDBT, Assam Agricultural University for hands on training ofdifferent modern instruments available in the college. The EnglishDepartment peculiarly uses poem recitation techniques to versetheir poems. They also use drama dialogue delivery techniques toimpart better communication among the students while learning theplays of various authors.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://www.sibsagarcollege.in/upload/iqacnotification/1672223807.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

1. Online conferencing apps: During lockdown period, most of theclasses were taken through google meet and zoom apps. Variousassessments and exams were taken through google classroom which iseasy to handle and student friendly. 2. E-TLM: Commonly used electronic teaching learning materials (eTLM) were open board, power point etc. which helps the teachers touse software to deliver information to the students easily. 3. Desktops/ Laptops/Tablets: Most of the teachers use computersfor teaching learning process. It helps them to provide differentmaterials related to their courses. 4. Projector 5. Digital Camera 6. Printer 7. Pendrive 8. Scanners 9. E- books and e-journals 10. Social media sites and webmail: Most of the teaching learningmaterials were shared through whatsapp as well as webmail likeyahoomail, gmail, rediffmail etc. 11. Online videos: Various videos uploaded in youtubes are verymuch effective for students to learn their basics as well asproblem solving. Teachers shares various youtube links with theirstudents so that students get sufficient ideas and topic detailscomfortably. 12. Software use: Various softwares like chemdraw, ISIS draw,origin, Microsoft excel etc. 13. Whats app group 14.Online attendance

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://sibsagarcollegeonline.co.in/
Upload any additional information	[View File](#)

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

74

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Sibsagar College, Joysagar (Autonomous) has developed a mechanism for preparation of Academic Calendar and its strict adherence. The Acadeic Calendar is uploaded in the College website for every stakeholder. All the academic and co-academic activities are carried out as per academic calendar.Teaching Plans are accordingly designed by the faculty members incorporating unit-wise and content-wise courses/topics.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

74

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

16

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1257

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

63

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	**No File Uploaded**
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment and Evaluation (CIAE) have been well maintained in Sibsagar College, Joysagar (Autonomous) through a dedicated ERP system, A separate examination module is created in the online database system. The students do examination form fill-up online including fee payment. Through this system Controller of Examinations (CoE) isses admit card to the students which they download from their login ID. All records of the examinees including marksheet are preserved in the examination module. Declaration of result is also done through online system. the entire system hadbrought in considerable improvement in the Examination Management System (EMS) of the College.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://sibsagarcollegeonline.co.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The programme and course outcomes of Sibsagar College are statedin the departmental records,communicated to teachers and students,and also displayed on college website.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.sibsagarcollege.in/upload/iqacnotification/1672223807.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Not done in this year.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

321

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.sibsagarcollege.in/sss.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The following initiatives have been adopted in various Departments in respect of promotion of research and innovation which is uploaded on the institutional website and implemented and also for creation and transfer of knowledge. 1. Conducting invited talks by renowned academicians from different institutions in many departments 2. Conducting Hands-on training/ workshops for the students to handle different laboratory equipment by Botany Department 3. Arranging classes by inviting faculties from other departments of the college in a few departments 4. Skill development in preparation of rock thin sections for petrographical studies by Electronics Department

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	**Nil**
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

4

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	[View File](#)

3.2.3 - Number of teachers recognised as research guides

15

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	[View File](#)
Institutional data in Prescribed format	[View File](#)

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	[View File](#)
Paste link to funding agencies' website	**Nil**
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The following initiatives have been adopted in various Departments in respect of an ecosystem for innovations and also for creation and transfer of knowledge 1. Conducting invited talks by renowned academicians from different institutions in many departments 2. Conducting Hands-on training/ workshops for the students tohandle different laboratory equipment by Botany Department 3. Arranging classes by inviting faculties from otherdepartments of the college in a few departments 4. Involving the students in different

extension activities(adopted village and different schools) by Botany Departmentand NSS 5. Skill development in preparation of rock thin sections forpetrographical studies by Electronics Department.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

1

File Description	Documents
Report of the events	**No File Uploaded**
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	[View File](#)
Any additional information	[View File](#)

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

1

File Description	Documents
URL to the research page on HEI website	https://www.sibsagarcollege.in/upload/notice/1696333888.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

9

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

4

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

16

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	[View File](#)
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

From the NSS Unit, NCC units and WSDC of the College did various extension activities. They are - Name of the Activity Organising Unit/ Agency/ Collaborating Agency Name of the Scheme Month and Year of the activity Number of students who participated in such activities Flag March Archeological Survey of India & 10 Assam Bn NCC 75 Years of Independence 14th August, 2022 40 Cleaniness Drive 10 Assam Bn NCC World Environment Day 5th June,2023 30 Games & Sports 10 Assam Bn NCC & NSS 11th International Sports Day 29th August,2023 50 Plantation Programme Eco Scoety , NSS & 10 Assam Bn NCC Amrit Brikshya Andolon 17th September, 2023 45 Run for Unity ASI World Tourism Day 27th September,2023 30 Plantation drive on eve of World Environment Day NSS June, 2022, 2023 55 Har Ghar Tiranga at Deolia Koibartta Gaon NSS Celebration of 75 Years of Independence 12th August, 2022 95 Awareness Programme on Civil Defence at Deolia Koibartta Gaon NSS August, 2022 45 National Girl Child Day NSS January, 2022 152 Flag March Karengghar to Rangghar NSS Archeology Survey of India August, 2022 Chief Minister's Institutional Plantation Programme NSS 7 days Special Camp on Be the Change to Transform the World at Deolia Koibartta Gaon and Plantation drive at Deolia Koibartta Gaon NSS Musical theatre named "Pragya Prabha Chandraprabha" on the life of Padmashree Chandraprabha Saikia Women's Studies and Development Cell Awareness on International Women's day 8th March, 2023 100

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

13

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

735

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

3

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	[View File](#)

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

11

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

1. Total 34.38 acres of land

2. Classrooms - 21 nos. in Science section & 15 nos. in Arts section and total area covered: 20773.3 sq ft. (1930 sq.mtr.)

3. Laboratories - 17 nos. of laboratories ; total area covered:14162.98 sq ft. (1316 sq. mtr.)

4. Central Library - a spacious reading room is available with160 seating capacity ; Books = 71756; Journals = 25; Magazines = 10 ; Back volume journals = 75 ; Newspapers = 17; Educational CDs = 21 ; Theses = 7 ; e-Journals = All e- journalsthat are available in N-LIST databasehttps://nlist.inflibnet.ac.in ; Indian Academy of Scienceshttps://www.ias.ac.in ; e-Books = All e-books that are availablein N-LIST database ; e-PG Pathshala https://epgp.inflibnet.ac.in ;National Digital Library of India (NDLI) by IIT Kharagpurhttps://ndl.iitkgp.ac.in/

5. Administrative block

6. Hostels - 1 for boys and 3 for girls

7. Staff room - 1 central staff room along Departmental common rooms in each of 16 Departments

8. Separate common room for boys and girls

9. Canteen

10. Two auditoriums

11. Internet facilities with 50 mbps bandwidth

12. ICT enable classrooms

13. 135computers

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://www.sibsagarcollege.in/library.php

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Sibsagar College, Joysagar has two number of sufficientspacious Auditoriums. The main auditorium namely Madhab ChandraBezbaruah Auditorium (MCB Hall) was established in the year 1968from the collection of students and financial assistance fromAssam Government with a seating capacity of 800 (eight hundred)audience with an acoustic facility and a stage fitted with modernlight and sound system useful for cultural program, drama etc.with electric power back-up.

For out-door sports, Sibsagar College has a Stadium in the nameof "Parag Chaliha'' occupying 32 bigha, 3katha and 16 locha land was established in the year 1969 with seating capacities of 1000 spectators in North and West sidegallery.This Outdoor field is generally used to play Athletics,Football, Cricket, Khoo-khoo, Kabadi etc.

Sibsagar College Indoor Stadium is situated in the South-Westcorner of "Parag Chaliha Stadium''. The dimension of the Stadiumis of 110 ft length and 89 ft breadth. There are provisions forsetting four numbers of Badminton Court and two numbers of TableTennis Board at a time inside the Stadium. There is a separatewashroom for Boys and Girls inside the Stadium.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

23

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

150

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	**No File Uploaded**
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is unedrgoing automation process with ILMS and 83% of books and journals has been tagged in SOUL 2.0.

`Central Library hasa spacious reading room is available with160 seating capacity ; Books = 71756; Journals = 25; Magazines = 10 ; Back volume journals = 75 ; Newspapers = 17; Educational CDs = 21 ; Theses = 7 ; e-Journals = All e- journalsthat are available in N-LIST databasehttps://nlist.inflibnet.ac.in ; Indian Academy of Scienceshttps://www.ias.ac.in ; e-Books = All e-books that are availablein N-LIST database ; e-PG Pathshala https://epgp.inflibnet.ac.in ;National Digital Library of India (NDLI) by IIT Kharagpurhttps://ndl.iitkgp.ac.in/`

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sibsagarcollegeonline.co.in/dlibrary.php

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources   `A. Any 4 or more of the above`

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	[View File](#)

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

`7.3`

File Description	Documents
Audited statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

`40`

File Description	Documents
Upload details of library usage by teachers and students	[View File]()
Any additional information	[View File]()

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

`Systems: A total of 8 nos. PCs are added during the period toincrease the total nos. of Pcs in the college campus to 135 PCs out of which 98 systems were allotted to students.Besides these, 7nos. 600 VA UPS and 3 nos. printers are added during the period. Wi-Fi: Currently the college is using 8 nos. wi-fi connectionswith 50 MBPS speed from BSNL in the Administrative Office, Principal's room, Conference Room, College Library, English PG Department and newly constructed Controller of Examinations office. Out of these wi-fi connections, 3 connections are added during this period. Internet: All systems in the Office, Library, Principal's Room,Computer Science Department, ICT Cell are networked and CAT6 cabling networking standard is being used, from 2017 all these networks were upgraded from CAT5 cables to CAT 6 cables. Smart TV : 55 inch Smart TV (MI X55) is installed in the Conference Hall for holding conference and presentation purposes. Projector : 5 new Projectors (BENQ – MS-550P) are procured duringthe period increase the strength of digital class rooms.`

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	`Nil`

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
`1915`	`143`

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

148

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institution has forty (40) fully functional Class Rooms.Digital Class Rooms and ICT enabled class Rooms One gallery roomwith a capacity of 100 students is fully equipped with Projectorand, Digital Board and a Video Conferencing Unit. Our Seminar/Lecture Hall (JPCM) which can accommodate more than 300 studentshas a set-up of interactive digital board and LCD Projector withdigital surround speakers and cordless microphones. Among eight(8) nos. newly constructed classrooms, four (4) classrooms are digital classrooms with LCD Projectors. Our Auditorium with acapacity of more than 700 is also equipped with LCD Projector andAutomatic Motorized Screen.The Central library has more than 60,000 books and journals and a mammoth Reading Room with about150 seating capacity. The automation process is almost completedalong with the departmental libraries which has a rich and variedcollection of books, some rare which no longer in print, andacademic journals, both national and international. INFLIBNET (SOUL2.0)/OPAC facility is available. Computer and internetfacility is available for the students inside the library. Thescience departments (Physics, Chemistry, Computer Science,Mathematics, Zoology, Botany, Geology, Electronics Dept.) alongwith Education, English of the college has well equippedlaboratories.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

965

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

35

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology   D. Any 1 of the above

File Description	Documents
Link to Institutional website	https://www.sibsagarcollege.in/index.php
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

162

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating   A. All of the above

awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)
Upload any additional information	[View File](#)

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

0

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

87

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	[View File](#)
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

48

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

27

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Sibsagar College, Joysagar (Autonomous) has an active elected body of Students' Union which is constituted through a process of open election. Thisfacilitates students' representation andengagement in various administrative, co-curricular andextracurricular activities. Testimonies to this fact are citedbelow. 1. Provision of an elected body of students' union 2. Portfolio of secretaries for games and sports, music andculture, debate and quiz, literature etc. 3. Engaging them in various co-curricular and extra-curricularactivities such as conduct of freshers' social, collegeweek, celebration of festivals, national and international days, participation of college students in inter collegeevents and many others.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sibsagarcollege.in/upload/student_notice/1703324471.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

8

File Description	Documents
Report of the event	[View File](#)
List of sports and cultural events / competitions organised per year	[View File](#)
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Sibsagar College Joysagar (Autonomous) has a registered alumniassociation with an reg. no. RS/SIB/A/256/G/08 of 2020-21.Alumni are looked for to assist the institution by offeringdonation from their earning to pay back their alma maters. In thisregards, some of the activities are cited below – 1. Mr. Ajit Kumar Das, retired HOD of Mathematics department andalumni of the College has donated two RCC room for the collegewhich cost more than 20 lacs. 2. The 1977 pre-degree batch contributed a College gate in frontof the MCB Hall which cost more than 8 lacs 3. A renowned business man and alumni of the College Mr. TanmoyBuragohain has donated a gate in front of Old Boys Hostel whichcost more than 5 lakhs. 4. The 1977 PU and B.Sc. batch has donated a shade in front of MCBHall costing around 5 lacs. 5. The 1982-84 batch has donated a monument in front of theLibrary costing Rs. 6 lacs.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sibsagarcollegeonline.co.in/alumni/alumni_registration.php

5.4.2 - Alumni's financial contribution during the year   **D. 2 Lakhs - 5 Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Yes, the effective leadership is reflectivein tune with the vision and mission of the Institution. Our vision and mission is to educate students from all over the country including those from the local and rural areas, and from other countries too, so that they become enlightened individuals, improving the living standards of their families, the society, the state and the country they belong to. The College fraternity will provide individual attention, quality education and deep sense of discipline. They will induce sense of belonging to the institute and to the country and will take care of character building.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.sibsagarcollege.in/mission.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Yes, the effective leadership is reflectedin various institutionalpractices such as decentralization and participative management.The following are the testimonies through which a kind ofeffective leadership as well as a decentralised and

participativemanagement can be observed in the College. 1. The Governing Body 2. Principal 3. Vice-Principal 4. Academic Coordinators(2 nos.) 5. Controller of Examination 6. Deputy Controller of Examination 7. Head of the Departments

File Description	Documents
Upload strategic plan and deployment documents on the website	[View File](#)
Upload any additional information	[View File](#)
Paste link for additional Information	https://sibsagarcollege.in/qv.php

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Sibsagar College, Joysagar (Autonomous) has prepared a aerspective planto ensure the healthy growth and sustainability of the College. It focuses on recent trends in Arts, Humanities, Socieal Science, Science, Technology etc.The College is a student-centric institution and it considers the students theimportant stakeholders andthe main beneficiaries of any development. The main thrust of these Perspective Plan stated below -

1. Effective Implementation of NEP 2020

2. Starting of Four Year Under Graduate Programme (FYUGP)

3. Opening of new PG programme in 5 more subjects

4. Augmentation of instructional facilities

5. Development of physical infrastructure

6. Preparation of the best and updated curriculum to meet the demands of the societyand market.

7. Efficient teaching learnedness procedure.

8.Student Mentoring

9. Transparency & accountability in the evaluation process

10.IQAC to improve the academic quality and output

11.Strengthening measures for student welfare

12. Effective Grievance Redressal System for all stakeholders

13. Effective Financial Management

14.Signing of MoU with otherorganization, institute

15. Strengthening Alumni activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sibsagarcollege.in/upload/notice/1686113351.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Sibsagar College, Joysagar (Autonomous) has its own organizational structure to meet its vision and mission. The administrative structure is done as follows – Principal, Vice Principal, Academic Coordinators (2 persons), Head of the Departments (16 persons), Controller of Examinations, Deputy Controller of Examinations, Librarian, Statutory Bodies, Teaching, and Non-Teaching Staffs.

Recruitment of Faculty/Supporting Staff is done through advertisements in various state and national level newspapers as well as placed on the College website. Interviews are conducted as per guidance given by UGC and the Government of Assam, Higher Education Department. Preference is given to relevant qualifications, teaching, research, and industrial experience.

Moreover, for CAS promotions of the teaching and non-teaching staff there are involvement of Departmental Promotion Committees and IQAC. After interviews held in the College the respective files are sent to the Directorate of Higher Education, Government of Assam for final approval.

Many committees are formulated to maintain the smooth conduct of the

process relating to Admission, Examination, Students' development, career progression in the College such as the Admission Committee, Examination committee(Board of examination),Research and development cell, Building committee, Anti Ragging Committee, Career and Counselling Cell, Student Grievance cell Committee, NSS & NCC Units, Library committee, Hostel Committee, IQAC, Alumni Association, Purchase Committee, Grievance Redressal Committee, Womens Studies and Development Cell,Internal Complaint Committee etc.

File Description	Documents
Paste link to Organogram on the institution webpage	https://sibsagarcollege.in/upload/iqacnotification/1649134366.pdf
Upload any additional information	View File
Paste link for additional Information	https://sibsagarcollege.in/gv.php

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Sibsagar College, Joysagar (Autonomous) has evolved some welfare mechanisms for itsteaching and non-teaching staff that are deemed beneficial toeverybody at different points of his/her service life. The GroupInsurance Scheme taking all employees as beneficiaries adds totheir retirement benefits. There are some special schemes, which take special care of people's needs at different times. They aregiven below. 1. Science Teachers' Welfare Fund 2. Teachers'

Mutual Benefit Fund 3. Sibsagar College Teachers' Welfare Fund 4. Sibsagar College Karmachari Kalyan Puji 5. Non-teaching Employees Association 6. Women's Studies and Development Cell 7. Grievances and Redressal Cell 8. Internal Complaint Committee

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

37

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Sibsagar College has a transparent mehanism of conducting bothinternal and external audit of various Funds of the College. Theentire mechanism is stated below. 1. The College appoints Internal Auditor who happens to be anexperienced person in the field of auditing job,particularly a retired govt auditorThe Internal Auditor raises significant audit objections, if any,for their redressal well ahead of external audit to be done laterand also offers suggestions on important matters for improvement 1. The External Audit is being done by the Auditor of the Govtof Assam, Local Audit Department regularly 2. The External Auditor raises significant audit objections, ifany, at first point which are addressed by the AccountsSection of the College Office 3. Those audit objections which could not be addressedimmmediately by the Accounts Section of the College Officeare being sent to the Head Office of Local Audit Department of the Govt of Assam which are later forwarded to theCollege 4. On receipt of such Audit Objections, the Principal andSecretary places these in the meeting of the Governing Bodyand the latter takes note of thes Objections and instructs the Principal and Secretary and the Accounts Section to dealwith these Objections by taking appropriate measures orcorrections

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

7.58

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<u>View File</u>
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College charges various fees and charges through which aconsiderable fund is generated in each and every year, and theyare - admission, tuition, examination and other fees from thestudents, charges as rent from casually letting out OutdoorStadium, Auditorium, Examination halls, etc. to various localorganisations and institutes.Approaching various Government funding agencies like RUSA,MPLADetc. and Public sector agencies like ONGCL, OIL, NRL, IOCLetc. for mobilisation of fund for its infrastructure developmentalong with preparation and submission of Plans and Estimates foronward submission of these documents to the funding agenciesThe College receives donation from well-wishers, philanthropicindividuals & organisations, alumni etc.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAChas contributed for institutionalizing the quality assurancestrategies and processes in the following manner (a) Holding seminar and workshop of various topics like implementation of NEP, 2020; Course plan and lesson plandesigining etc. (b) Implementation of online feedback system. (c) Preparation of Regulations for Under Graduate Programme (d) Preparation of Regulations for Post Graduate Programme (e)Preparation of

Regulations for PhDProgramme

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC also provides adequate support in improving the qualityand standard of teaching learning process. Learning outcomes havebeen reviewed through mid-term counselling of the students and bytaking feedbacks from them. IQAC motivates the faculty members toreview learning outcomes from their departmental students throughpersonal counselling and taking feedbacks. IQAC encourages thefaculty members to guide the students in adopting co-curricularand extracurricular activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://sibsagarcollege.in/nirf.php
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sibsagar College being a co-educational institution hasmaintained an ambience which is congeniel in terms of genderequity or parity. The College follows certains established rules in this respect which are mentioned below. 1. Equal access to all stakeholders to the resources andfacilities of the College. 2. Separate facilities for both male and female teachers andstudents like common room, hostel, toilet etc. 3. NCC participation for both male and female students 4. Provision for participation in various co-curricular andextra-curricular activites to male and female students 5. Holding of awareness programmes for gender sensitisation

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sibsagarcollegeonline.co.in/upload/assests/prospectus.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	*View File*
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Sibsagar College has evolved some mechanism for management ofdegradable and non-degradable wastes. These mechanism are citedbelow.

Solid waste management :- The solid wastes produced inthe College are being first collected through twoseparate bins, and thereafter disposed off in certainspecified pits situated at the backside of the College.

Liquid waste management :- The liquid wastes produced inthe laboratories of Botany, Chemistry and Zoologydepartments of the College are being drained to certainsock-pits dug at the backside of the College for thisspecific purpose.

Bio waste management :- The bio-wastes produced in thelaboratories of Botany and Zoology departments of theCollege are being drained to certain sock-pits dug at the backside of the College for this specific purpose.

E-waste management :- The e-wastes produced in theComputer Science Department, Electronics Department, theadministrative block, examination block, departmental rooms etc. are being first collected and then stored in aseparate rooms for final disposal. Thereafter, these ewastes are finally sold to outside vendors who in turn send them to specific firm/company for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	*View File*
Geotagged photographs of the facilities	*View File*
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore   **B. Any 3 of the above**

well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: **A. Any 4 or all of the above**

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	[View File](#)
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The College, being populated with ethnic and linguisticdiversity with different tribes and communities, inculcates asense of respect among its stakeholders show respect to each other in terms of linguistics and, as such a kind of toleranceand communal harmony is prevailing in the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Sibsagar College sensitizes its stakeholders in respect ofconstitutional obligations. These initiatives are cited below.

1. Organisation of events, competitions on these subjectssuch as debate, quiz, speech competitions

2. Observance of important international and national days

3. Holding elections among students for selecting students' representatives to Sibsagar College Students' Union

4. Engaging the students' representatives in various collegematters such as extension activities, citizen awareness programme etc.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sibsagar College, Joysagar (Autonomous) has observednational and international commemorative days, events and festivals in this period.

1.Republic Day, 2023 2. Independence Day, 2023 3. Gandhi Jayanti, 2022 4. International Yoga Day, 2023 5. National Science Day, 2023 6. World Environment Day, 2023 7. Platinum Jubilee of the College, 2022-2023

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The two best practices of the college mentioned in the lastperiod report have been being continued till date. However, onemore practice can be added to this point which is given below:

Title of the practice already initiated and being continued: 1. Community Service and Community Participation 2. Practice of Environment audit and Green audit

File Description	Documents
Best practices in the Institutional website	https://sibsagarcollege.in/upload/iqacnotification/1703683256.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The performance of Sibsagar College during this periodmay bedistinctive in one area which was the 'cohesive effort of thestakeholders to work wholeheartedly to get the attention of the Government of Assam for consideration of the College to be upgraded to a university' rightfrom pleading to the Government for such consideration to making necessary preparation in relevant areas.For this purpose, the working strategies have beenprioritised and the necessary thrust has been put substantially.

Moreover, the performance of the College as an autonomous college has been reflective of what it has done to implement NEP 2020 in the curriculum i,e, starting of Four Year Under Graduate programme as per NEP 2020.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Sibsagar College, Joysagar has developed curricula which incorporate Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) having relevance to the local, national, regional and global developmental needs on the basis of the feedback of the stakeholders and subject expert suggestions. This was reviewed and examined by the Board of Studies (BoS) of the respective departments. The departments that have developed the curricula are Assamese, Economics, Education, English, History, Philosophy, Political Science, Botany, Chemistry, Computer Science, Electronics, Geology, Mathematics, Physics, Statistics and Zoology.With a lot of brainstorming sessions and also keeping in mind the relevance of local and global needs, the curricula with learning outcomes for different programmes have been designed from the Academic Session 2022-23.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://www.sibsagarcollege.in/upload/iqac notification/1672297825.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

2

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	[View File](#)

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

6

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

6

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Sibsagar College, Joysagar has organizeds different activities like treeplantation, public awareness, etc. to sensitize the students aswell as society on the issues. Variousactivities are carried outunder the active wing of College NSS and NCC whereby students canparticipate in various social activities along with 'SwachhBharat' initiative. In addition to this, the College has organizedvarious programmes relevant to gender, environment andsustainability, human values and professional ethics such as:

· Environmental issues: 1. World Environment Day 2. Swachhta Drive 3. Tree plantation 4. Environmental awareness programmes 5. National Science Day

Gender: 1. International Women's Day 2. Legal awareness and 3. Popular talk and Awareness Programme organized by the Women's Study and Development Cell.

Human values: 1. Celebration of Gandhi Jayanti. 2. Training programmes on yoga. 3. Teachers' day

Cross-cutting issues relevant to Gender, Environment andSustainability, Human Values

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

2

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

724

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

120

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**E. None of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	**Nil**
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following	**E. Feedback not collected**

File Description	Documents
Provide URL for stakeholders' feedback report	**Nil**
Any additional information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2132

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

242

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners 1. The members of faculty follow some procedures, means forgetting all students engaged in learning. 2. Emphasis is given to reflect student learning to real life. 3. The faculty members encourage students' interest andfascinations. 4. Provision is there for Counselling regarding students selfmonitoring skills.

5. The faculty members follow various strategies for slowlearners like remedial classes, individual mentoring etc. 6. Various ways to engage and motivate students to get rewardfor their success, particularly for the advanced learners. 7. Regular work assignments are a part of curriculum to developstudents writing and analysing skills. 8. Seminars and class tests are held for continuous monitoringand advancement of students to the examination point ofview. 9. Advanced learners have been exposed to various ICT and web-based learning. 10. A few Departments have initiated project based learning. 11. The advanced learner students are guided specially for JAMby Chemistry Department. 12. Remedial measure has been taken for slow learner studentsand they have been provided more text and reference booksfrom the departmental library of Chemistry.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/12/2023	**1870**	**74**

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences.Electronic TLM such as Google Earth, Global Mapper, (GIC), powerpoint, Micromedia Flash Animations, dips etc. are the mostcommonly used methods adopted by the science stream. The Geologydepartment especially deals with rock and mineral hand specimens,fossils, crystal models, geomorphic models, digital microscopesetc. The Chemistry department applies ICT enabled teachingmethodologies through use

of multimedia teaching aids like LCDprojectors, internet enabled laptops/ tablet systems as well asaudio-visual aids to demonstrate the concepts to the students.Chemdraw, MestReNova, Origin etc. are the routinely used chemistrylearning softwares. The Botany department also sent some brilliantstudents to renowned institutions like CSIR-NEIST for improvingpure scientific knowledge. Resource persons have been invited fromDBT, Assam Agricultural University for hands on training ofdifferent modern instruments available in the college. The EnglishDepartment peculiarly uses poem recitation techniques to versetheir poems. They also use drama dialogue delivery techniques toimpart better communication among the students while learning theplays of various authors.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://www.sibsagarcollege.in/upload/iqac notification/1672223807.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

1. Online conferencing apps: During lockdown period, most of theclasses were taken through google meet and zoom apps. Variousassessments and exams were taken through google classroom which iseasy to handle and student friendly. 2. E-TLM: Commonly used electronic teaching learning materials (eTLM) were open board, power point etc. which helps the teachers touse software to deliver information to the students easily. 3. Desktops/ Laptops/Tablets: Most of the teachers use computersfor teaching learning process. It helps them to provide differentmaterials related to their courses. 4. Projector 5. Digital Camera 6. Printer 7. Pendrive 8. Scanners 9. E- books and e-journals 10. Social media sites and webmail: Most of the teaching learningmaterials were shared through whatsapp as well as webmail likeyahoomail, gmail, rediffmail etc. 11. Online videos: Various videos uploaded in youtubes are verymuch effective for students to learn their basics as well asproblem solving. Teachers shares various youtube links with theirstudents so that students get sufficient ideas and topic detailscomfortably. 12. Software use: Various softwares like chemdraw, ISIS draw,origin, Microsoft excel etc. 13. Whats app group 14.Online attendance

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://sibsagarcollegeonline.co.in/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

74

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Sibsagar College, Joysagar (Autonomous) has developed a mechanism for preparation of Academic Calendar and its strict adherence. The Acadeic Calendar is uploaded in the College website for every stakeholder. All the academic and co-academic activities are carried out as per academic calendar.Teaching Plans are accordingly designed by the faculty members incorporating unit-wise and content-wise courses/topics.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

74

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

16

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1257

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

63

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment and Evaluation (CIAE) have been well maintained in Sibsagar College, Joysagar (Autonomous) through a dedicated ERP system, A separate examination module is created in the online database system. The students do examination form fill-up online including fee payment. Through this system Controller of Examinations (CoE) isses admit card to the students which they download from their login ID. All records of the examinees including marksheet are preserved in the examination module. Declaration of result is also done through online system. the entire system hadbrought in considerable improvement in the Examination Management System (EMS) of the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sibsagarcollegeonline.co.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The programme and course outcomes of Sibsagar College are statedin the departmental records,communicated to teachers and students,and also displayed on college website.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File]()
Upload any additional information	[View File]()
Link for additional Information	[https://www.sibsagarcollege.in/upload/iqac notification/1672223807.pdf]()

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Not done in this year.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

321

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File]()
Upload any additional information	[View File]()
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.sibsagarcollege.in/sss.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The following initiatives have been adopted in various Departments in respect of promotion of research and innovation which is uploaded on the institutional website and implemented and also for creation and transfer of knowledge. 1. Conducting invited talks by renowned academicians from different institutions in many departments 2. Conducting Hands-on training/ workshops for the students to handle different laboratory equipment by Botany Department 3. Arranging classes by inviting faculties from other departments of the college in a few departments 4. Skill development in preparation of rock thin sections for petrographical studies by Electronics Department

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	**Nil**
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<u>View File</u>
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

4

File Description	Documents
e-copies of the award letters of the teachers	<u>View File</u>
List of teachers and details of their international fellowship(s)	<u>View File</u>
Any additional information	<u>View File</u>

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<u>View File</u>
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	[View File](#)

3.2.3 - Number of teachers recognised as research guides

15

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	[View File](#)
Institutional data in Prescribed format	[View File](#)

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	[View File](#)
Paste link to funding agencies' website	**Nil**
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The following initiatives have been adopted in various Departments in respect of an ecosystem for innovations and also for creation and transfer of knowledge 1. Conducting invited talks by renowned academicians from different institutions in many departments 2. Conducting Hands-on training/ workshops for the students tohandle different laboratory equipment by Botany Department 3. Arranging classes by inviting faculties from

otherdepartments of the college in a few departments 4. Involving the students in different extension activities(adopted village and different schools) by Botany Departmentand NSS 5. Skill development in preparation of rock thin sections forpetrographical studies by Electronics Department.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

1

File Description	Documents
Report of the events	**No File Uploaded**
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**B. Any 3 of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	[View File](#)
Any additional information	[View File](#)

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard

to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

1

File Description	Documents
URL to the research page on HEI website	https://www.sibsagarcollege.in/upload/notice/1696333888.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

9

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

4

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

16

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

From the NSS Unit, NCC units and WSDC of the College did various extension activities. They are - Name of the Activity Organising Unit/ Agency/ Collaborating Agency Name of the Scheme Month and Year of the activity Number of students who participated in such activities Flag March Archeological Survey of India & 10 Assam Bn NCC 75 Years of Independence 14th August, 2022 40 Cleaniness Drive 10 Assam Bn NCC World Environment Day 5th June,2023 30 Games & Sports 10 Assam Bn NCC & NSS 11th International Sports Day 29th August,2023 50 Plantation Programme Eco Scoety , NSS & 10 Assam Bn NCC Amrit Brikshya Andolon 17th September, 2023 45 Run for Unity ASI World Tourism Day 27th September,2023 30 Plantation drive on eve of World Environment Day NSS June, 2022, 2023 55 Har Ghar Tiranga at Deolia Koibartta Gaon NSS Celebration of 75 Years of Independence 12th August, 2022 95 Awareness Programme on Civil Defence at Deolia Koibartta Gaon NSS August, 2022 45 National Girl Child Day NSS January, 2022 152 Flag March Karengghar to Rangghar NSS Archeology Survey of India August, 2022 Chief Minister's Institutional Plantation Programme NSS 7 days Special Camp on Be the Change to Transform the World at Deolia Koibartta Gaon and Plantation drive at Deolia Koibartta Gaon NSS Musical theatre named "Pragya Prabha Chandraprabha" on the life of Padmashree Chandraprabha Saikia Women's Studies and Development Cell Awareness on International Women's day 8th March, 2023 100

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

13

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

735

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

3

File Description	Documents
Copies of documents highlighting collaboration	<u>View File</u>
Any additional information	<u>View File</u>

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

11

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<u>View File</u>
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

1. Total 34.38 acres of land

2. Classrooms - 21 nos. in Science section & 15 nos. in Arts section and total area covered: 20773.3 sq ft. (1930 sq.mtr.)

3. Laboratories - 17 nos. of laboratories ; total area covered:14162.98 sq ft. (1316 sq. mtr.)

4. Central Library - a spacious reading room is available with160 seating capacity ; Books = 71756; Journals = 25; Magazines = 10 ; Back volume journals = 75 ; Newspapers = 17; Educational CDs = 21 ; Theses = 7 ; e-Journals = All e- journalsthat are available in N-LIST databasehttps://nlist.inflibnet.ac.in ; Indian Academy of Scienceshttps://www.ias.ac.in ; e-Books = All e-books that are availablein N-LIST database ; e-PG Pathshala https://epgp.inflibnet.ac.in ;National Digital Library of India (NDLI) by IIT Kharagpurhttps://ndl.iitkgp.ac.in/

5. Administrative block

6. Hostels - 1 for boys and 3 for girls

7. Staff room - 1 central staff room along Departmental common rooms in each of 16 Departments

8. Separate common room for boys and girls

9. Canteen

10. Two auditoriums

11. Internet facilities with 50 mbps bandwidth

12. ICT enable classrooms

13. 135computers

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sibsagarcollege.in/library.php

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Sibsagar College, Joysagar has two number of sufficientspacious Auditoriums. The main auditorium namely Madhab ChandraBezbaruah Auditorium (MCB Hall) was established in the year 1968from the collection of students and financial assistance fromAssam Government with a seating capacity of 800 (eight hundred)audience with an acoustic facility and a stage fitted with modernlight and sound system useful for cultural program, drama etc.with electric power back-up.

For out-door sports, Sibsagar College has a Stadium in the nameof "Parag Chaliha'' occupying 32 bigha, 3katha and 16 locha land was established in the year 1969 with seating capacities of 1000 spectators in North and West sidegallery.This Outdoor field is generally used to play Athletics,Football, Cricket, Khoo-khoo, Kabadi etc.

Sibsagar College Indoor Stadium is situated in the South-Westcorner of "Parag Chaliha Stadium''. The dimension of the Stadiumis of 110 ft length and 89 ft breadth. There are provisions forsetting four numbers of Badminton Court and two numbers of TableTennis Board at a time inside the Stadium. There is a separatewashroom for Boys and Girls inside the Stadium.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

23

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

150

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	**No File Uploaded**
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is unedrgoing automation process with ILMS

and 83% of books and journals has been tagged in SOUL 2.0.

Central Library hasa spacious reading room is available with160 seating capacity ; Books = 71756; Journals = 25; Magazines = 10 ; Back volume journals = 75 ; Newspapers = 17; Educational CDs = 21 ; Theses = 7 ; e-Journals = All e- journalsthat are available in N-LIST databasehttps://nlist.inflibnet.ac.in ; Indian Academy of Scienceshttps://www.ias.ac.in ; e-Books = All e-books that are availablein N-LIST database ; e-PG Pathshala https://epgp.inflibnet.ac.in ;National Digital Library of India (NDLI) by IIT Kharagpurhttps://ndl.iitkgp.ac.in/

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://sibsagarcollegeonline.co.in/dlibrary.php](#)

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	[View File](#)

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

7.3

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

40

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Systems: A total of 8 nos. PCs are added during the period toincrease the total nos. of Pcs in the college campus to 135 PCs out of which 98 systems were allotted to students.Besides these, 7nos. 600 VA UPS and 3 nos. printers are added during the period. Wi-Fi: Currently the college is using 8 nos. wi-fi connectionswith 50 MBPS speed from BSNL in the Administrative Office, Principal's room, Conference Room, College Library, English PG Department and newly constructed Controller of Examinations office. Out of these wi-fi connections, 3 connections are added during this period. Internet: All systems in the Office, Library, Principal's Room,Computer Science Department, ICT Cell are networked and CAT6 cabling networking standard is being used, from 2017 all these networks were upgraded from CAT5 cables to CAT 6 cables. Smart TV : 55 inch Smart TV (MI X55) is installed in the Conference Hall for holding conference and presentation purposes. Projector : 5 new Projectors (BENQ – MS-550P) are procured duringthe period increase the strength of digital class rooms.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1915	**143**

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	**A. ?50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

148

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institution has forty (40) fully functional Class Rooms.Digital Class Rooms and ICT enabled class Rooms One gallery roomwith a capacity of 100 students is fully equipped with Projectorand, Digital Board and a Video Conferencing Unit. Our Seminar/Lecture Hall (JPCM) which can accommodate more than 300 studentshas a set-up of interactive digital board and LCD Projector withdigital surround speakers and cordless microphones. Among eight(8) nos. newly constructed classrooms, four (4) classrooms are digital classrooms with LCD Projectors. Our Auditorium with acapacity of more than 700 is also equipped with LCD Projector andAutomatic Motorized Screen.The Central library has more than 60,000 books and journals and a mammoth Reading Room with about150 seating capacity. The automation process is almost completedalong with the departmental libraries which has a rich and variedcollection of books, some rare which no longer in print, andacademic journals, both national and international. INFLIBNET (SOUL2.0)/OPAC facility is available. Computer and internetfacility is available for the students inside the library. Thescience departments (Physics, Chemistry, Computer Science,Mathematics, Zoology, Botany, Geology, Electronics Dept.) alongwith Education, English of the college has well equippedlaboratories.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

965

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

35

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**D. Any 1 of the above**

File Description	Documents
Link to Institutional website	https://www.sibsagarcollege.in/index.php
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

162

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

87

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	[View File](#)
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

48

File Description	Documents
Upload supporting data for students/alumni	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

27

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Sibsagar College, Joysagar (Autonomous) has an active elected body of Students' Union which is constituted through a process of open election. Thisfacilitates students' representation andengagement in various administrative, co-curricular andextracurricular activities. Testimonies to this fact are

citedbelow. 1. Provision of an elected body of students' union 2. Portfolio of secretaries for games and sports, music andculture, debate and quiz, literature etc. 3. Engaging them in various co-curricular and extra-curricularactivities such as conduct of freshers' social, collegeweek, celebration of festivals, national and international days, participation of college students in inter collegeevents and many others.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sibsagarcollege.in/upload/student_notice/1703324471.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

8

File Description	Documents
Report of the event	[View File](#)
List of sports and cultural events / competitions organised per year	[View File](#)
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Sibsagar College Joysagar (Autonomous) has a registered alumniassociation with an reg. no. RS/SIB/A/256/G/08 of 2020-21.Alumni are looked for to assist the institution by offeringdonation from their earning to pay back their alma maters. In thisregards, some of the activities are cited below – 1. Mr. Ajit Kumar Das, retired HOD of Mathematics department andalumni of the College has donated two RCC room for the collegewhich cost more than 20 lacs. 2. The 1977 pre-degree batch contributed a College gate in frontof the MCB Hall which cost more than 8 lacs 3. A renowned business man and alumni of the College Mr. TanmoyBuragohain has donated a gate in front of Old Boys Hostel whichcost more than 5 lakhs. 4. The 1977 PU and B.Sc. batch has donated a shade in front of MCBHall costing around 5

lacs. 5. The 1982-84 batch has donated a monument in front of theLibrary costing Rs. 6 lacs.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://sibsagarcollegeonline.co.in/alumni/alumni_registration.php

5.4.2 - Alumni's financial contribution during the year	**D. 2 Lakhs - 5 Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Yes, the effective leadership is reflectivein tune with the vision and mission of the Institution. Our vision and mission is to educate students from all over the country including those from the local and rural areas, and from other countries too, so that they become enlightened individuals, improving the living standards of their families, the society, the state and the country they belong to. The College fraternity will provide individual attention, quality education and deep sense of discipline. They will induce sense of belonging to the institute and to the country and will take care of character building.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.sibsagarcollege.in/mission.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Yes, the effective leadership is reflectedin various

institutionalpractices such as decentralization and participative management.The following are the testimonies through which a kind ofeffective leadership as well as a decentralised and participativemanagement can be observed in the College. 1. The Governing Body 2. Principal 3. Vice-Principal 4. Academic Coordinators(2 nos.) 5. Controller of Examination 6. Deputy Controller of Examination 7. Head of the Departments

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://sibsagarcollege.in/gv.php

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Sibsagar College, Joysagar (Autonomous) has prepared a aerspective planto ensure the healthy growth and sustainability of the College. It focuses on recent trends in Arts, Humanities, Socieal Science, Science, Technology etc.The College is a student-centric institution and it considers the students theimportant stakeholders andthe main beneficiaries of any development. The main thrust of these Perspective Plan stated below -

1. Effective Implementation of NEP 2020

2. Starting of Four Year Under Graduate Programme (FYUGP)

3. Opening of new PG programme in 5 more subjects

4. Augmentation of instructional facilities

5. Development of physical infrastructure

6. Preparation of the best and updated curriculum to meet the demands of the societyand market.

7. Efficient teaching learnedness procedure.

8.Student Mentoring

9. Transparency & accountability in the evaluation process

10.IQAC to improve the academic quality and output

11.Strengthening measures for student welfare

12. Effective Grievance Redressal System for all stakeholders

13. Effective Financial Management

14.Signing of MoU with otherorganization, institute

15. Strengthening Alumni activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sibsagarcollege.in/upload/notice/1686113351.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Sibsagar College, Joysagar (Autonomous) has its own organizational structure to meet its vision and mission. The administrative structure is done as follows – Principal, Vice Principal, Academic Coordinators (2 persons), Head of the Departments (16 persons), Controller of Examinations, Deputy Controller of Examinations, Librarian, Statutory Bodies, Teaching, and Non-Teaching Staffs.

Recruitment of Faculty/Supporting Staff is done through advertisements in various state and national level newspapers as well as placed on the College website. Interviews are conducted as per guidance given by UGC and the Government of Assam, Higher Education Department. Preference is given to relevant qualifications, teaching, research, and industrial experience.

Moreover, for CAS promotions of the teaching and non-teaching staff there are involvement of Departmental Promotion Committees and IQAC. After interviews held in the College the respective files are sent to the Directorate of Higher Education, Government

of Assam for final approval.

Many committees are formulated to maintain the smooth conduct of the process relating to Admission, Examination, Students' development, career progression in the College such as the Admission Committee, Examination committee(Board of examination),Research and development cell, Building committee, Anti Ragging Committee, Career and Counselling Cell, Student Grievance cell Committee, NSS & NCC Units, Library committee, Hostel Committee, IQAC, Alumni Association, Purchase Committee, Grievance Redressal Committee, Womens Studies and Development Cell,Internal Complaint Committee etc.

File Description	Documents
Paste link to Organogram on the institution webpage	https://sibsagarcollege.in/upload/iqacnotification/1649134366.pdf
Upload any additional information	View File
Paste link for additional Information	https://sibsagarcollege.in/qv.php

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Sibsagar College, Joysagar (Autonomous) has evolved some welfare mechanisms for itsteaching and non-teaching staff that are deemed

beneficial toeverybody at different points of his/her service life. The GroupInsurance Scheme taking all employees as beneficiaries adds totheir retirement benefits. There are some special schemes, which take special care of people's needs at different times. They aregiven below. 1. Science Teachers' Welfare Fund 2. Teachers' Mutual Benefit Fund 3. Sibsagar College Teachers' Welfare Fund 4. Sibsagar College Karmachari Kalyan Puji 5. Non-teaching Employees Association 6. Women's Studies and Development Cell 7. Grievances and Redressal Cell 8. Internal Complaint Committee

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	[View File](#)
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation /

Induction Programmes, Refresher Courses, Short-Term Course, etc.)

37

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Sibsagar College has a transparent mehanism of conducting bothinternal and external audit of various Funds of the College. Theentire mechanism is stated below. 1. The College appoints Internal Auditor who happens to be anexperienced person in the field of auditing job,particularly a retired govt auditorThe Internal Auditor raises significant audit objections, if any,for their redressal well ahead of external audit to be done laterand also offers suggestions on important matters for improvement 1. The External Audit is being done by the Auditor of the Govtof Assam, Local Audit Department regularly 2. The External Auditor raises significant audit objections, ifany, at first point which are addressed by the AccountsSection of the College Office 3. Those audit objections which could not be addressedimmmediately by the Accounts Section of the College Officeare being sent to the Head Office of Local Audit Department of the Govt of Assam which are later forwarded to theCollege 4. On receipt of such Audit Objections, the Principal andSecretary places these in the meeting of the Governing Bodyand the latter takes note of thes Objections and instructs the Principal and Secretary and the Accounts Section to dealwith these Objections by taking appropriate measures orcorrections

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and

philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

7.58

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<u>View File</u>
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College charges various fees and charges through which aconsiderable fund is generated in each and every year, and theyare - admission, tuition, examination and other fees from thestudents, charges as rent from casually letting out OutdoorStadium, Auditorium, Examination halls, etc. to various localorganisations and institutes.Approaching various Government funding agencies like RUSA,MPLADetc. and Public sector agencies like ONGCL, OIL, NRL, IOCLetc. for mobilisation of fund for its infrastructure developmentalong with preparation and submission of Plans and Estimates foronward submission of these documents to the funding agenciesThe College receives donation from well-wishers, philanthropicindividuals & organisations, alumni etc.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAChas contributed for institutionalizing the quality assurancestrategies and processes in the following manner (a) Holding seminar and workshop of various topics like implementation of NEP, 2020; Course plan and lesson

plandesigining etc. (b) Implementation of online feedback system. (c) Preparation of Regulations for Under Graduate Programme (d) Preparation of Regulations for Post Graduate Programme (e)Preparation of Regulations for PhDProgramme

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC also provides adequate support in improving the qualityand standard of teaching learning process. Learning outcomes havebeen reviewed through mid-term counselling of the students and bytaking feedbacks from them. IQAC motivates the faculty members toreview learning outcomes from their departmental students throughpersonal counselling and taking feedbacks. IQAC encourages thefaculty members to guide the students in adopting co-curricularand extracurricular activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	https://sibsagarcollege.in/nirf.php
Upload e-copies of accreditations and certification	[View File]()
Upload details of quality assurance initiatives of the institution	[View File]()
Upload any additional information	[View File]()

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sibsagar College being a co-educational institution hasmaintained an ambience which is congeniel in terms of genderequity or parity. The College follows certains established rules in this respect which are mentioned below. 1. Equal access to all stakeholders to the resources andfacilities of the College. 2. Separate facilities for both male and female teachers andstudents like common room, hostel, toilet etc. 3. NCC participation for both male and female students 4. Provision for participation in various co-curricular andextra- curricular activites to male and female students 5. Holding of awareness programmes for gender sensitisation

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional Information	https://sibsagarcollegeonline.co.in/upload/assests/prospectus.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Sibsagar College has evolved some mechanism for management ofdegradable and non-degradable wastes. These mechanism are citedbelow.

Solid waste management :- The solid wastes produced inthe College are being first collected through twoseparate bins, and thereafter disposed off in certainspecified pits situated at the backside of the College.

Liquid waste management :- The liquid wastes produced inthe laboratories of Botany, Chemistry and Zoologydepartments of the College are being drained to certainsock-pits dug at the backside of the College for thisspecific purpose.

Bio waste management :- The bio-wastes produced in thelaboratories of Botany and Zoology departments of theCollege are being drained to certain sock-pits dug at the backside of the College for this specific purpose.

E-waste management :- The e-wastes produced in theComputer Science Department, Electronics Department, theadministrative block, examination block, departmental rooms etc. are being first collected and then stored in aseparate rooms for final disposal. Thereafter, these ewastes are finally sold to outside vendors who in turn send them to specific firm/company for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting	B. Any 3 of the above

Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	

File Description	Documents
Geotagged photographs / videos of the facilities	*View File*
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	*View File*
Various policy documents / decisions circulated for implementation	*View File*
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of facilities	<u>View File</u>
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The College, being populated with ethnic and linguisticdiversity with different tribes and communities, inculcates asense of respect among its stakeholders show respect to each other in terms of linguistics and, as such a kind of toleranceand communal harmony is prevailing in the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Sibsagar College sensitizes its stakeholders in respect ofconstitutional obligations. These initiatives are cited below.

1. Organisation of events, competitions on these subjectssuch as debate, quiz, speech competitions

2. Observance of important international and national days

3. Holding elections among students for selecting students' representatives to Sibsagar College Students' Union

4. Engaging the students' representatives in various collegematters such as extension activities, citizen awareness programme etc.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sibsagar College, Joysagar (Autonomous) has observednational and international commemorative days, events and festivals in this period.

1.Republic Day, 2023 2. Independence Day, 2023 3. Gandhi Jayanti, 2022 4. International Yoga Day, 2023 5. National Science Day, 2023 6. World Environment Day, 2023 7. Platinum Jubilee of the College, 2022-2023

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The two best practices of the college mentioned in the lastperiod report have been being continued till date. However, onemore practice can be added to this point which is given below:

Title of the practice already initiated and being continued: 1. Community Service and Community Participation 2. Practice of Environment audit and Green audit

File Description	Documents
Best practices in the Institutional website	https://sibsagarcollege.in/upload/iqacnotification/1703683256.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The performance of Sibsagar College during this periodmay bedistinctive in one area which was the 'cohesive effort of thestakeholders to work wholeheartedly to get the attention of the Government of Assam for consideration of the College to be upgraded to a university' rightfrom pleading to the Government for such consideration to making necessary preparation in relevant areas.For this purpose, the working strategies have beenprioritised and the necessary thrust has been put substantially.

Moreover, the performance of the College as an autonomous college has been reflective of what it has done to implement NEP 2020 in the curriculum i,e, starting of Four Year Under Graduate programme as per NEP 2020.

File Description	Documents
Appropriate link in the institutional website	https://sibsagarcollege.in/upload/iqacnotification/1703683420.pdf
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The Plan of Action of Sibsagar College for next year are -

1. Starting of PG in Education

2. Starting of a few Diploma and PG Diploma courses in somecareen oriented fields/subjects

3. Organisation of national level seminar

4.Infrastructure development – completion of some newconstruction projects – ICT Block out of financial grant from ONGC for which proposal has already been submitted

5.Infrastructure development – starting of construction of two Assam-type buildings in front of the exsiting Administrative Block in memory of Late Durga Prasad Mazindar Baruah and Late Devi Prasad Mazindar Baruah 6. Infrastructure development – construction of two threestoried academic buildings, one for Arts and anotherScience Stream. A plan and estimate has already submitted to Govt. of Assam.

7. Infrastructure development – installation LT line in thecollege campus along with a 250 kva eco-friendly generator set.